

CRITERIA FOR THE INVITATION TO HOST A FUTURE
WORLD CONGRESS OF SURGERY

Situation per March, 2016

Invitations to host the World Congress of Surgery **can only be made by the National Delegate** of the inviting National Chapter in countries of the 3 alternatively assigned regions of interest as given below. The assurance of strong support by the National Surgical Society and authorities of the host country will be most essential.

It has to be taken into account that the organization and control of the scientific program will be done by the ISS/SIC Program Committee in conjunction with the Integrated and Participating societies and with the input of the Local Organizing Committee at the Scientific Secretariat in Switzerland. **ISS/SIC has assigned MCI Geneva as its Core PCO** for the organization of a future WCS after the Bangkok Congress in 2015.

The following steps will apply

1. The Executive Committee of International Society of Surgery/Société Internationale de Chirurgie will **determine the region of interest** for a future World Congress of Surgery.

They are classified as follows:

- **Europe, Middle East and Africa**
- **North-, Central- and South America including the Caribbean**
- **Asia and Pacific Basin**

In special cases the Executive Committee will decide the appropriate classification of a venue. A regular change of the region is recommended but is not mandatory.

*Note: In regard to the congress venue in the **year 2021 which is the next open date, the official turn will be to Asia and Pacific Basin** (2007 Montreal, Canada; 2009 Adelaide, Australia; 2011 Yokohama, Japan; 2013 Helsinki, Finland; 2015 Bangkok, Thailand and 2017 Basel, Switzerland, 2019 Cracow, Poland).*

The Executive Committee may also accept invitation bids from other important National Chapters that are of interest (strong and increasing National Chapter etc.). Invitation Bids will have to be addressed to MCI Geneva via the ISS/SIC Office.

2. According to the determination of the region of interest, **the Executive Committee of ISS/SIC will invite selected active National Chapters** to submit proposals for hosting World Congress of Surgery.
The **criteria for an invitation** to host the World Congress of Surgery are specified in a list which will be provided to the National Chapters for completion and

submission with the regular bid-documents. This list of criteria is available at the Secretariat of ISS/SIC or from MCI Geneva.

The list of criteria includes:

Availability of needed meeting facilities.

- a) **Explanation of primary budget items**, such as for the infrastructure (meeting rooms), technical equipment, social events, transportation, labor for various work etc. The availability of financial support or sponsoring by the local authorities is an important aspect.
- b) Agreement about the attainable profit for ISS/SIC at given rates for registration fees and other requirements by ISS/SIC.

The budget prepared by MCI should assure a profit after reimbursement of all congress related items.

- c) Details of **travel aspects and visa requirements**. Only places with direct access from most continents (daily intercontinental flights) and no visa restrictions can be considered.
 - d) The **personal safety in the host city**, and also in the host country, must be evaluated and solicited according to international standards by an independent auditing organization. The host city also has to comply with the prescribed requirements for ample hotel rooms in various categories.
 - e) The **size and activities of the National Chapter** within ISS/SIC is considered as being a very important criterion. Larger Chapters will be given priority.
3. After receipt of applications at ISS/SIC or MCI Geneva with the completed list of criteria and a preliminary budget, the various invitations will be compared. At the request of MCI Geneva a detailed site inspection will be made by MCI together with the Administrative Office of ISS/SIC. According to the parameters worked out after the site inspection, the various invitations will be solicited and pre-selected.
 4. The General Assembly receives the recommendations of selected invitations which are approved by the ISS/SIC **Executive Committee**. The votes by the members present at the ISS/SIC General Assembly are only to provide guidance to the Executive Committee.
 5. **The final decision will be made by the ISS/SIC Executive Committee after contract negotiations between ISS/SIC / MCI and the local organizers** resulting in a cooperation contract giving the ISS/SIC the right to say in a matter of important questions regarding the success of the congress (for instance: scientific program, finances, social program, industrial exhibit and general sponsoring). This contract proposal is to be made by the MCI Geneva as Core PCO.
 6. Information about the final decision by the Executive Committee will be given to the Membership at least four years before the planned congress year.